

November 6, 2018

«Customer\_Name»  
«Additional\_Name»  
«Address\_Line\_1»  
«City» «ST» «Zip\_Code»

Dear Valued Customer:

By now you should have received our correspondence advising you of the upcoming conversion of your accounts at TBK Bank.

As a result of the upcoming banking systems conversion we have determined that your account number duplicates with one or more customers. In order to ensure proper posting of your transactions it is necessary for us to change your account number ending in «AcctDigit». Please be assured that this does not change the terms of your account.

Your new account number is: «**New\_Acct**»

**This change will take effect at the close of business on December 7, 2018.**

Please update your records to reflect your new account number. There is no additional action to be taken on your part.

If you have any questions or need further assistance, feel free to contact a banker at your local branch.

Sincerely,



Kenyon Warren  
SVP, Head of Retail Banking

